



Multiple Listing Service Application ASSISTANT

E-mail: membership@sdar.com

Member Services

4845 Ronson Court, San Diego, CA 92111
 Phone: (858) 715-8040 ▪ (800) 525-2102
 Fax: (858) 715-8088 ▪ www.sdar.com

Office Use

Assistant # _____ Assistant Type # _____
 Assistant for Broker/Agent ID# _____

Assistant Information:

Assistant Name _____
Print name as it appears on DRE License (If you are licensed)

Residence Address (optional) _____

City _____ State _____ Zip _____

Assistant Phone _____ Assistant E-mail _____
(will appear in roster) (will not appear in listing)

I DO NOT I DO hold a CA real estate license. _____ (Applicant's Initials here)

DRE License # _____ Exp. Date _____ "My Account" Password _____
(Copy of License Required) (Minimum 6 characters, maximum 9 characters)

Name of Broker/Agent you are assisting _____ Agent # _____

E-mail Address of Broker/Agent you are assisting _____

Office Information:

Firm Name _____ Firm # _____

Firm Address _____ Suite # _____

City _____ State _____ Zip _____

Office Phone _____ Fax _____

1. I have received and agree to abide by the rules and regulations and all administrative policies. I will observe these rules with such amendments as may be made hereafter as long as I remain an Assistant.
2. I am responsible for the security of my Assistant pass code and will not share or make available to any person.
3. I agree to attend a MLS Orientation within 60 days of access to avoid termination of all MLS privileges.

Signature of Assistant **Date** **Signature of Responsible Agent** **Date**

The above assistant is affiliated with my office. This authorizes his/her access to the San Diego Multiple Listing Service (SDMLS). I understand that I am responsible for the assistant's use or misuse of the service in accordance with the SDMLS Rules and Regulations.

Broker of Record Signature **Date**

Application fees and MLS fees are non-refundable

PAYMENT INFORMATION

Please enter your payment information using our online portal, San Diego One (<https://dashboard.sdmls.com>). If you have any questions or concerns please contact our Member Services department by email (membership@sdar.com) or over the phone (858) 715-8040 and they will be happy to assist you with your payment options.

Application fee	\$25.00
Quarterly fee	\$24.00
Total	\$49.00